# SportzSoft Evaluation

## EVALUATION MANAGEMENT SYSTEM

Organize, coordinate and manage effective evaluations for your club or association using a powerful and secure centralized database that allows you to:

**Organize and Manage Your Evaluations** - An Evaluation Coordinator configures the base settings for the evaluation which includes dates, facilities, age groups, sessions, evaluation criteria, scoring rules, age group coordinators and volunteer settings. Once configured, these settings will be used by everyone involved in the evaluation process.

**Manage Sessions and Collect Data** – With the base settings in place, age group coordinators can step in and start running the evaluations. Players and volunteers for each session are notified by email and provide 'confirmations' so coordinators know they have received the message. Session pinnie numbers and evaluation forms are automatically generated and easily managed. Data entry is a snap and all results roll up into powerful session and overall scores for each player.

**Form Teams** - Once all evaluation sessions are complete, the Evaluation Coordinator and Age Group Coordinators can analyze the results and place players onto teams.

## Features

- centralized platform that everyone works from
- email communications
- portal communications
- email notifications and confirmations for player and volunteer attendance at sessions
- pinnie allocation
- evaluation forms automatically generated
- powerful analysis tools to assess players and place on teams

## Process

- **Evaluation Configuration and Setup** (completed by overall Evaluation Coordinator)
- configure base settings
  - dates
  - coordinators
  - age groups
  - facilities
  - volunteer categories

- **configure evaluation sessions**
  - evaluation criteria and scoring rules
  - session dates by age group

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• **Evaluation Implementation** (step administered by evaluation coordinators)
  - configure session evaluation groups and rotations
        - pinnie numbers
        - assign volunteers to session
        - send out notifications to volunteers
        - print off evaluation sheets
        - print off check in sheets for players and volunteers

  - send out notifications to players
  - run evaluation session
        - check in volunteers
        - check in players and assign pinnie number
        - collect evaluation scores
  - configure next round of sessions
        - use filters and group codes to sort and assign athletes

**Data Collection** (step administered by evaluation coordinators)
  - collect and enter data
  - analyze results

**Team Formation**
  - create teams using session and overall ranking information